

## **NETLEY MARSH PARISH COUNCIL**

Minutes of the Parish Council meeting held online via Zoom on Wednesday 15 April 2020

**Present:** Cllr Welbourn, (Chairman), Cllr Antrobus (Vice Chairman), Cllr Babey, Cllr Cook, Cllr Merrill and Cllr Shaw.

**In attendance:** the Parish Clerk and the RFO/Clerks Assistant:

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165. **Welcome**

Cllr Welbourn welcomed Councillors and Members of the Public to the meeting

166. Apologies for absence had been received from Cllr Puttock and Cllr Penman (HCC)

167. **Declaration of Interests** – there were none

168. **Public Participation None**

169. **Approval of minutes of 18 March 2020 to be signed at the next physical meeting.**

The minutes having been circulated were agreed and will be signed by the Chairman at the next physical meeting of the Council.

170. **Planning**

Planning and appeal decisions from NFNPA and NFDC were noted.

The following decisions made by the planning sub-committee were ratified to be passed to NFNPA

00194	Carlton House, Ringwood Road, Woodlands, Southampton, SO40 7HT	Determination as to whether Prior Approval is required for proposed Change of Use of office building (Use Class B1(a) ) to dwelling (Use Class C3)	It is felt that as the proposal is for a substantial number of residential units in a small rural village it should have the scrutiny of a planning application, need should be established and therefore prior approval should be required.
00659	The Bumbles, Ringwood Road, Woodlands, Southampton, SO40 7GX	Retention of resurfacing and land drainage; extension to existing driveway and associated landscaping	Original comments in support of the application to be sent to the appeal Inspector. It is felt the proposals would be an improvement, there is support among neighbours. It is accepted that the proposals are contrary to policies but it is felt that an exception should be made.

**Clerk to send comments to the relevant authorities.**

171. **County, National Park & District Matters – no representatives were able to join the meeting there were therefore no reports.**

172. **Matters Arising**

172.i **Field Rent** the RFO apologised for her error. The revised rent of £275.00 pa, agreed in 2019, and agreed with Mr Humby to stand. The rent for the current year of £250.00 to be accepted.

172.ii **Debs Game use of field invoice** – Agreed no invoice to be issued until the activity can resume, it is currently cancelled during the lockdown

172.iii **Bank mandate forms** – awaiting the next physical meeting.

172.iv **Confirm decision on Spring Outlook invoicing** – no invoices to be issued for the Spring edition, agreed.

172.v **Legislation changes to:-**

172.vi **APM** – agreed to defer to April 2021

172.vii **AGM** – agreed all appointments to remain until 2021- subject to review of Sharon Merrills appointments at the next meeting – as per Mervyn Langdale appointments in 2019 .

172.viii **Neighbourhood Watch + Village Agent** contact with residents offering a helpline was welcomed and those responsible had been thanked by the Clerk who will email a list of the roads not covered. However, it is understood that some of those roads may be covered by the Totton Isolating Group.

172.ix **Zoom – reduced rates via NALC** – the free service worked well, it was agreed to continue using the free service but if conditions change, it was agreed to sign up for the reduced rate service at £7.99 per month.

**RFO to write to Mr Humby and get bank mandate forms**

**Appointments to be listed for the May meeting**

**Clerk to email list of roads not covered by the Neighbourhood Watch help scheme.**

**Clerk to sign up to the special Zoom rate only if it becomes necessary due to changes in service.**

### 173. **Members Report**

173.i **Woodlands Community Hall** Cllr Shaw reported the meeting had been cancelled. There is an issue with a blocked gutter and this is being looked into.

173.ii Play area & gym are locked and out of use during lockdown;

173.iii Recreation ground – grass cutting has commenced. The Clerk will follow up the mole catcher.

173.iv Zip wire while it is acknowledged that the state of the land is much improved, due to the lockdown installation may not be able to take place in the May half term. The Clerk will liaise with Wicksteed as necessary.

173.v Noticeboards; The Clerk will ask the Groundsman to do wood treatment on the boards and seats – this should be done on an annual basis.

173.vi Trees: Survey report and removal of fallen tree – Cllr Welbourn has asked a Mr Ross to look at the trees and remove the fallen tree – chippings may be welcomed by the Pre-School. Mr Ross has been asked to provide a written report which is awaited.

173.vii Summer Outlook – the usual care of ditches notice to be included if it goes to print.

**Clerk to follow up mole catcher**

**Clerk to liaise with Wicksteed re. Zip Wire**

**Clerk to ask Groundsman to wood treat all wooden noticeboards and seats**

**Clerk to liaise with Outlook editor re Summer issue and include item on ditches if the magazine is published**

### 174. **Footpaths and Bridleways**

174.i **Footpath 5** A letter had been received from HCC suggesting the application to change the path to a bridleway was now in line to be actively considered in about two years time. Cllr Babey reported she had a contact who was involved in horticulture and used the path in the past. Any evidence will be forwarded to the Clerk for copying before forwarding HCC. Noted.

174.ii **Footpath 11** – blockage, this has again been reported to HCC – action awaited. The blockage appears to be manmade not vegetation growth. Noted.

175. **Lengthsman** – HCC have confirmed they will continue to support the scheme in the 2020-21 financial year giving £1,000.00 and NMPC budgeting £1000,00 if necessary from its own resources. Work requested to date is complete, invoice approved and the balance on the account at the 2019-20 year end was zero. Noted.

176. **Clerks Report**, noted. The Play Inspection Company will liaise with the Clerk regarding access.

177. **Correspondence** a list of correspondence had been circulated. Matters requiring attention were

Shareen Barnett	Re ditch letter	Noted, Cllr Babey will look at the area
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Hannah Anderson-Jones BECG	re Barker Mills & Bloor	Noted
HCC	FP5	Noted
Debs Game	Re recreation field	Noted
NFDC	Milvena Close	Noted. Should the lockdown continue Javed may be invited to join a future virtual meeting to expand on proposals, currently for either 8 or 11 units. This would be the Councils preferred scheme for low cost housing in preference to a greenfield site.
Welllow PC	Lengthsman account	Noted

## 178. Financial matters

178.i The following cheques were approved for payment and the bank reconciliation had been checked and was agreed.

### Expenditure

Detail	Cheque no	Net	VAT	Gross
J Shadick	2108	150.00		150.00
H Lawrence	2109	374.61	0.62	375.23
R Cooper	2110	227.48		227.48
H Lawrence for BHIB Insurance	dated 18 May 2111	477.71		477.71
NB chq 2016 cancelled				-
Tina Vine chq March was 2017				-
	Total uncleared above			1,230.42
	Lloyds Current Ac since 1 Apr			
	Lloyds Deposit Account			
	Reconciliation Current Account			
<b>Income</b>	03-Feb	1621.20	per bank	
	unpresented chqs above	1,230.42		
	Earlier Unpresented chqs previous financial year	354.40		
	unpresented credits			
	Current a/c reconciled balance	36.38		
	Savings ac br forward	<b>37,657.99</b>		
	Savings ac income Feb Mar	3.04		
	Savings Ac withdrawn Feb/Mar	4,000.00		
	Savings Ac Bal	<b>33,661.03</b>		
	Total cash at bank	<b>33,697.41</b>		

178.ii **Insurance renewal** approved, as cheques cannot be accepted at present the Clerk to pay and be reimbursed.

178.iii **The accounts** 2019 – 2020 and comparison to budget – were agreed and noted.

178.iv **HMRC** - PAYE year end and VAT return all sent to HMRC, noted

178.v **Second check on the bank reconciliation**, this had been carried out by the Vice Chairman, noted.

178.v **Transfer** As the precept should be received by 30 April it was agreed that no transfer would be made at the present, if the precept is delayed then a transfer of £1000.00 will be made prior to the May meeting.

**Cheques to be sent once received by the Chairman**

**Clerk to pay insurance renewal week of 18 May**

**Transfer to be done if precept monies not received at end April**

#### 179. **Parish Matters**

**179.i Cllr Merrill** reported that the culvert under the farm gate next to her property is blocked at one end and partially blocked at the other. She had been unable to clear it. HCC to be asked to look at it.

Cllr Merrill also reported that the verge near the phone box near Busketts Lawn Enclosure is severely eroded and the resulting pot holes are becoming dangerous. It is unclear whether the potholes are part of the road or verge, this to be reported to HCC Highways and the Forestry Commission.

**179.ii Cllr Welbourn** reported on the 'road/path closed' sign which has appeared on Fletchwood Lane, it is thought this is not an official sign. Walkers are now parking on Fletchwood Lane and this is causing nuisance. This to be reported to the PCSO.

179.iii The Clerk reported she had been advised that the car wash is still in operation, this to be checked.

**Clerk to contact HCC Highways re culvert and HCC and Forestry Commission re potholes**

**Clerk to contact PCSO re Fletchwood Lane**

#### 180. **Confidential**

No matters were taken.

There being no further business the Chairman closed the meeting at 8.21pm.

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Clerk to the Council                      to: All Members of the Council

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**Next meeting** Wednesday 2020 at 7.45 pm Woodlands Community Hall or virtual – to be advised

Signed:

date: **to be inserted in due course 2020**