

## **NETLEY MARSH PARISH COUNCIL**

Minutes of the Parish Council meeting held at Woodlands Community Hall on Wednesday 15 May 2019

**Present:** Cllr Welbourn, (Chairman), Cllr Antrobus (Vice Chairman), Cllr Babey, Cllr Langdale, Cllr Puttock and Cllr Shaw.

**In attendance:** Cllr Joseph O'Reilly (NFDC) the Parish Clerk and the Clerks Assistant:

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1. **Welcome**

Cllr Welbourn welcomed Councillors and Members of the Public to the meeting

2. **Apologies** for absence had been received from Cllr Cook,

3. **Declaration of Interests** – there were none

4. **Public Participation** - none

5. **Approval of minutes of 17 April 2019 and the minutes of the APM 20 April 2018**

The minutes of the last meeting having been circulated were agreed and signed by the Chairman as were the 2018 APM minutes which had been agreed at the 2019 APM.

The minutes of the 2019 APM had been circulated and were agreed for presentation to the 2020 APM.

6. **Planning**

Planning and appeal decisions from NFNPA and NFDC were noted.

The following decisions made by the planning sub-committee were ratified to be passed to NFNPA

00358	Land Adjacent to 229 Woodlands Road SO40 7GJ	Retention of replacement outbuilding	Assistant Clerk to ask NFNPA to extend date as so little information was available
00240	Grafton, Ringwood Road, Woodlands, Southampton, SO40 7GY	Retention of a 1.83 metre high closeboard fence	3 no concerns
00305	Cordelia, Ringwood Road, Woodlands, Southampton, SO40 7GX	Single storey extension	3 – no concerns
10581	Site of Fawley Power Station		Concerns about traffic bottle necking around Netley Marsh/Ringwood Road. Could a weight limit be imposed to ensure that large lorries cannot cut through the parish to avoid possible traffic problems
10349	Wade Park Farm,		Provided the authorities are entirely happy with the type of materials that will be deposited as land fill and their suitability for the stated intended use – to grow maize for biofuel, NMPC has no objection. However, the decision of NFDC had already been notified to NMPC prior to the closing date for comments.

**Assistant Clerk to send comments and query to NFNPA/NFDC**

7. **County, National Park & District Matters**

Cllr O'Reilly (NFDC) advised the meeting that the first meeting he would attend would be 20 May. He felt he was on a learning curve and that Cllr Puttock would be a hard act to follow.

8. **Matters Arising**

**8.1 APM 2019** It was agreed this had been a good meeting and Helen Wallbridge's presentation had been excellent.

**8.2 Cooption to fill one vacancy on the Council following the May elections.** One application had been received and it was agreed to co-opt Cllr Les Puttock. Cllr Puttock signed the declaration of acceptance of office.

**8.3 Ford at Paradise Lane** Comments had been received from Copythorne PC regarding Bartley Water between Riverside Close and Netley Marsh. It was agreed to ask Cllr Godwin of Copythorne for advice and if necessary to inspect Bartley Water from Riverside Close to Lanesbridge. It was agreed to include the HCC Flood Team in all correspondence.

9. **Members Report**

**9.1 Woodlands Community Hall** Cllr Shaw reported the Hall Committee meet on 21 May. Cllr Welbourn mentioned that there is no shade for the Pre-School children as the awning needs replacing. Cllr Shaw will mention this to the Hall Committee.

**9.2 Play Area: New seat** – it was decided to leave the siting of this till the zip wire is installed and to ask the Pre-School and Hall Committee for their views.

**Gate gap beneath** – Cllr Welbourn and Mr Duell will install a rubberised/plastic panel with octagonal spaces which allows grass to grow through to resolve this issue.

**Gate closing time (x2):** Cllr Welbourn will look at this as will Mr Shadick the handyman.

**Surface sunk below see-saw:** Clerk to ask Creative Play if it is possible for us to cut the surface and re-join. The problem appears to be ground shrinkage. This also applies to the shrinkage around the edges as identified in the annual Play Inspection report.

**9.3 Outdoor Gym – training** – this will be mentioned in the Summer Outlook and at the Tea Party.

**9.4 Zip Wire** The Assistant Clerk had received a quote from Wicksteed and has appointments to meet two other suppliers, this will be an item on the next agenda. Further equipment will be considered when finances become clear after installation of the zip wire is complete and paid for. It was agreed to go for a 30 metre unit.

**9.5 Noticeboards/wood treatment** The Handyman is confident he can complete the wood treatment this year. It was agreed to ask him to also treat the new fencing – ideally this year if time allows.

**9.6 Tree Survey** it was agreed to get deeds from HCC Archives to establish which trees are owned by the Parish Council

**9.7 Outlook** – Ditches, to include checking especially areas near Bartley Water, Outdoor gym training; Cllr Shaw and Tina Vine will sort copy re. more distributors.

**9.8 Tree House Wood** – much has been removed by the boys, Cllr Welbourn will deal with the remainder.

**Cllr Shaw to approach Hall Committee and the Pre-School rep on that committee re seat siting**

**Clerk to forward gate closing information to Cllr Welbourn**

**Clerk to contact Creative Play re surface repairs**

**Clerk to include item in Outlook re. Gym training**

**Clerk to contact Handyman re wood treatment**

**Tree survey Clerk to get deeds from HCC Archives**

**Clerk to do Outlook copy.**

10. **Footpaths and Bridleways** – nothing to report

11. **Lengthsman – Cllr Babey** will liaise with the Lengthsman to arrange an autumn inspection. The railings are looking good but those on the Copythorne side of Whitemoor Lane need attention, Clerk to contact Copythorne PC. The railings near Cheyneys Farm will be dealt with in the autumn. The Clerk will contact Wellow PC regarding progress on re-issuing the contract.

**Clerk to contact Lengthsman**

**Clerk to contact Copythorne PC**

**Clerk to contact Wellow PC**

12. **Clerks Report** noted, insurance information – see finance.

**Assistant Clerk – Cilca progress** Heather Lawrence reported she has two modules almost ready for submission.

13. **Correspondence** a list of correspondence had been circulated. Matters requiring attention were

HALC	Training programme	Cllr Antrobus reported he would recommend the Basic Planning for Parish Councils (£45) very useful. Knowledge & Core Skills parts 1 and 2 (£95 incl lunch) will also be considered. Cllr Langridge will advise the Clerk which courses he wishes to attend. <b>Clerk to send course information to Cllr Langridge.</b>
SSAFA	75 <sup>th</sup> Anniversary VE Day	It was agreed the Council would be willing to make a small contribution (perhaps half the hall rent) towards costs should the History Society wish to hold an event for this. <b>Clerk to contact History Society</b>

14. **Financial matters**

14.1 Finance Report

April-May 2019

**Expenditure**

Detail	Cheque no	Net	VAT	Gross
J Shadick	2028 paid April	150.00		150.00
H Lawrence April pay	2029	228.49	0.38	228.87
R Cooper April pay	2030	244.63	0.67	245.30
HALC	2031 paid April	562.00		562.00
Dovey (Grasscutting)	2032	166.15	33.23	199.38
Bracken Pest Control (moles)	2033 no invoice			-
R C Duell paid 20 March	2034 paid March			
Hugh Symons (data projector)	2035	308.00	61.60	369.60
J Shadick	2036	192.08	8.41	200.49
H Lawrence May pay	2037	208.07	0.58	208.65
R Cooper May pay	2038	284.09	0.84	284.93
BHIB Insurers as agreed at meeting	2039	531.19		531.19
Transfer to Dep Ac from Precept		6,000.00		6,000.00
	Total uncleared above			8,980.41
<b>Income</b>	Lloyds Current Account	9085.00		
	Lloyds Deposit Account			

Reconciliation Current Account	
Per bank 28-Mar	910.03
unpresented chqs above	8,449.22
Earlier Unpresented chqs pr yr	8.51
unpresented credits	9,751.12
Current a/c reconciled balance	2,203.42
Savings ac br forward	<b>31,636.39</b>
Savings ac income	6,000.00
Savings Ac withdrawn	
Savings Ac Bal	<b>37,636.39</b>
Total cash at bank	<b>39,839.81</b>

14.2 **Transfer £6000.00** current account to deposit ac following receipt of precept was noted.

14.3 **Insurance:** It was agreed to accept a 3 year agreement at £475.19 and to add Data Breach Response cover (+£56.00)

The restrictions on events as circulated were noted.

Wording on the contract for use of the field/car park needs to be reviewed in view of Health and Safety.

It was agreed to pay for the renewal as above.

## 15. Parish Matters

**15.1 Highways** Cllr Shaw reported that the road on Winsor Lane towards and near the junction with Eadens Lane appears to be subject to subsidence – a car has recently grounded, Clerk to contact Highways.

**15.2 Tea Party** It was agreed to cater for 60 plus numbers from the WI and the Ukelele band. Helen Wallbridge and the WI will be invited to put up a display if they wish in the hall. A gluten free carrot cake will be requested.

**15.3 Photographs** Cllr Welbourn suggested that Parish Councillors and staff should have their photos against their information on the noticeboards and website, agreed. Cllr Welbourn's daughter will take the photos, head and shoulders.

**15.4 Car Boot Sale** The Assistant Clerk reported the Car Boot Sales have stopped, the landowner has died.

**Clerk to contact Highways**

**Clerk to contact WI**

16. **Items for the next agenda** Cllr Welbourn gave apologies for the June meeting.

17. **Confidential** No matters were taken.

There being no further business the Chairman closed the meeting at 9.10 pm.

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Clerk to the Council to: All Members of the Council

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**Next meeting** Wednesday 19 June 2019 at 7.45 pm Woodlands Community Hall

Signed:

date: 19 June 2019

