

NETLEY MARSH PARISH COUNCIL

Minutes of the Parish Council meeting held at Woodlands Community Hall on Wednesday 16 October 2019

Present: Cllr Welbourn, (Chairman), Cllr Antrobus (Vice Chairman), Cllr Babey, Cllr Puttock and Cllr Shaw.

In attendance: Cllr J Reilly, NFDC, Cllr N Penman (HCC) J Humphries, B Loades, E Papadopolou, the Parish Clerk and the Clerks Assistant:

66. **Welcome**

Cllr Welbourn welcomed Councillors and Members of the Public to the meeting

67. Apologies for absence had been received from Cllr Cook,

68. **Declaration of Interests** – there were none

69. **Public Participation** there was none

70. **Approval of minutes of 18 September 2019**

The minutes having been circulated were agreed and signed by the Chairman.

71. **Planning**

Planning and appeal decisions from NFNPA and NFDC were noted.

The following decisions made by the planning sub-committee were ratified to be passed to NFNPA

Appl no	Address	Proposals	
00712	394 Woodlands Road, Woodlands, Southampton, SO40 7GA	Single storey extension; roof alterations to include dormer window and rooflights; porch; alterations to windows and doors; demolition of chimney	1. Permission but Accept Officer decision as negotiations are ongoing regarding reducing the plans to comply with the 30% rule
00638	The Kennels, Loperwood, Tatchbury Mount, Calmore, Southampton, SO40 2RP	One and two storey extensions; bay window; alterations to fenestration; access alterations; new driveway and entrance gate	3. Permission, subject to the plans being in line with planning policies – no parish briefing available to the Parish Council on 16 October
00486	Bartley Cottage, Ringwood Road, Bartley, Southampton, SO40 7LD	Detached double garage with first floor office over (Demolition of existing garage)	5. Refuse. It was felt that the proposals were out of proportion and not subservient to the main dwelling. If permission is granted it is recommended that conditions should be imposed regarding no use of the top floor as habitable accommodation,
11054	Four Acres Farm, Salisbury Road, Calmore SO40 2RQ	Retain agricultural workers mobile dwelling; ancillary agricultural storage sheds; butchery; pole barn; 3x feed silos; dry pig pens	5. Accept Officers decision.

The Assistant Clerk to send the comments to NFNPA and NFDC

72. **County, National Park & District Matters**

72.1 Cllr Penman reported on HCC matters much work is taking place on the A326, it is hoped that some dualling at the northern end of the road may eventually be put in place. Cllr Welbourn noted that there is a problem at the Morrisons roundabout, NMPC would like to see the left hand lane reserved for left turns and the right hand lane for continuing on the A326, with appropriate signage, it was agreed the Clerk should write to Cllr Penman regarding this. Cllr Antrobus felt that dualling the road might lead to a problem for traffic on the A336 between Netley Marsh and Totton and asked that consideration of measures to alleviate this should be considered. Cllr Penman also spoke about Totton Station and various upgrading proposals including disabled access to platform 2 (westbound). Finally Cllr Penman spoke about flooding and various proposals in the area. Something in the order of £3 million is available for flood works in the area in the 2020/2021 financial year. It was agreed the Clerk should write to Cllr Penman pointing our flooding problems in the parish, particularly Tatchbury Lane, Winsor Lane and the Paradise Lane ford and asking that

they be considered and viewed during any visits by HCC. Cllr Penman suggested he would be able to offer invitations for Netley Marsh Councillors to join in any visits/inspections. Cllr Welbourn will email photos of flooding in the parish to Cllr Penman.

72.2 Cllr Reilly (NFDC) advised the meeting that that the inspectors have suggested that with minor amendments the Local Plan can be accepted. The Calmore Hall polling station will no longer be used for future elections. The electoral review to reduce the number of District Councillors is ongoing. Recycling is changing and is a priority at the present time.

Clerk to write to Cllr Penman re: Morrisons roundabout, A336 traffic flow following dualling and flood works and visits.

73. Matters Arising

73.i. Website accessibility, Cllr Shaw will report to the next meeting. It may be necessary to consider a training course in the future.

73.ii. Staff job titles/responsibilities, review pay rates under confidential business as well as membership of SLCC/ALC

73.iii. Play Area/Gym signage BS EN 16630 rules, ongoing

73.iv. New waste bin, received and in the garage – concrete base - Cllr Welbourn will look at this. Cllr Shaw had been approached about a bin near the phone box on Woodlands Road opposite Alpine Close, this would be on Forestry Commission land and it was agreed the Clerk should contact them asking them to provide one.

Clerk to write to the Forestry Commission

73.v. Tree survey Cllr Welbourn has this in hand.

73.vi. Byelaw, this will await the new regulations.

74. Members Report

74.i Woodlands Community Hall as there had not been a meeting, Cllr Shaw had nothing to report.

74.ii Play area; some bolts are proving difficult to find, Creative Play have been asked for advice.

74.iii Moles on field; Clerk to contact the contractor, pointing out they have returned and we have never had an invoice.

Clerk to write to the contractor

74.iv Outdoor gym; training; Awaiting further information from Mrs Game. When it takes place the WI will be advised.

74.v Zip wire – new quote. It was agreed the Wicksteed quote of £7285.85 plus VAT should be accepted. It was noted that there may be an additional charge for toilet facilities unless the work can be done during school holidays.

Assistant Clerk to contact Wicksteed.

74.vi Items for Outlook: The winter issue has just gone to press. Cllr Shaw reported that discussions are ongoing with Neighbourhood Watch and Party in the Paddock groups to coordinate deliveries, though Outlook deliverers will still be needed but rounds may be able to be reduced. The editor was pleased to accept the increased rate of £50.00 per issue honorarium together with a new computer which would remain the property of the Parish Council. Expenditure of up to £500 for the computer including some software plus purchase of Adobe Photoshop at approx. £100 was agreed. It is hoped that the editor will be able to transfer the Adobe InDesign CS6 I which she uses.

Clerk to purchase computer and liaise with the editor

75. Footpaths and Bridleways

Footpath 5. A letter had been received from HCC regarding the access. It is understood the kissing gate is still in place, that there have been no further modifications and that the landowner remains the same. The Clerk to contact Cllr Cook to confirm.

Clerk to contact Cllr Cook and write to HCC

76. **Lengthsman** Cllr Babey will meet the Lengthsman on 22 October and report by the next meeting.

77. **Clerks Report**

Staff matters and Outlook were dealt with separately. **Standing Orders.** Agreed that it was more appropriate to add to the Planning Committee Terms of reference: 'Applications received after the July Parish Council meeting requiring a response prior to the September Parish Council meeting may be dealt with by email consultation between Councillors. Responses sent to the Planning Authority will be considered for ratification at the September Parish Council meeting' and not standing orders.

78. **Correspondence** a list of correspondence had been circulated. Matters requiring attention were

NFDC	Electoral Review	Noted
NF Disability	Grant request	Regrets to be sent
Louise Stone	Woodlands Hall	Noted
HCC	Footpath 5	Noted see 75, above
Debbie Game	Re field hire	Updated insurance documents and contract received.
NFALC Agenda etc	17 Oct 7 pm Appletree Court	Noted

Cllr Penman reported he had some grant monies available, it was agreed he will put an item in the spring Outlook. Cllr Reilly also had similar funds.

79. **Financial matters**

The following cheques were approved for payment

79.i Expenditure

Detail	Cheque no	Net	VAT	Gross
Gardeners (South) Dovey Grasscut	2070 to replace 2053		-	-
Gardeners (South) Dovey Grasscut	2071	166.14	33.23	199.37
J Shadick	2072	150.00		150.00
H Lawrence	2073	146.55		146.55
R Cooper	2074	422.48	0.34	422.82
Hants Archive Trust	2075	15.00		15.00

Two further cheques were agreed and will be added to the November list.

79.ii Precept received 30 September and £7000.00 transferred to the deposit account.

79.iii Precept –2020/21 it was agreed no major expenditure is planned. Replacement parts for the defibrillator will be required. Discussion took place on the bus shelter in Ringwood Road which does need some refurbishment. Cllr Penman reported he may have access to some secondhand bus shelters. His email will be sent to Shareen Barnett asking her to suggest to him any site in Netley Marsh which would benefit from a shelter.

Clerk to contact Shareen Barnett

80. Parish Matters

80.i Cllr Babey Asked about the **affordable housing** scheme which does not appear to be progressing. It was agreed the Clerk should contact Mr Ditta at NFDC. Cllr Babey also mentioned the **caravan** in the field near the Chineham Road/Bartley Road junction. As it is on private land there is little that can be done. Agreed to contact Steve Avery as it may be a planning issue. Cllr Babey also asked about new loose boxes being erected – it is understood planning permission is required for these. Lastly Cllr Babey mentioned the hedges along Bourne Road, agreed Clerk to contact HCC.

Clerk to contact: NFNPA and HCC

- 81. Confidential** - 'That in view of the special/Confidential nature of the business to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw'

The Assistant Clerk was congratulated on passing the Cilca Qualification. It was agreed that she would become the Clerk on Thursday 17 October 2019. Her pay would be increased to point 8 on the scale, with reviews at the AGM in May each year with a view to increasing by one point annually until she reached point 12. The current Clerk will become RFO (Responsible Finance Officer) and Assistant Clerk from the same date and remain on the same point on the scale as at present with no further progression. Her responsibilities will include minutes. Issues relating to the phone/internet payment and SLCC/ALC membership will be considered at the next meeting.

Clerk to amend website and advise other bodies of the change

There being no further business the Chairman closed the meeting at 9.10 pm.

Clerk to the Council

to: All Members of the Council

Next meeting Wednesday 20 November 2019 at 7.45 pm Woodlands Community Hall

Signed:

date: 20 November 2019