

## **NETLEY MARSH PARISH COUNCIL**

Minutes of the Parish Council meeting held at Woodlands Community Hall on Wednesday 18 March 2020

**Present:** Cllr Welbourn, (Chairman), Cllr Cook, Cllr Merrill, Cllr Puttock and Cllr Shaw.

**In attendance:** J Trigg, the Parish Clerk and the RFO/Clerks Assistant:

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150. **Welcome**

Cllr Welbourn welcomed Councillors and Members of the Public to the meeting

151. Apologies for absence had been received from Cllr Antrobus. Cllr Babey and R Taylor (NFNPA)

152. **Declaration of Interests** – there were none

153. **Public Participation** - none

154. **Approval of minutes of 19 February 2020**

The minutes having been circulated were agreed and signed by the Chairman.

155. **Planning**

Planning and appeal decisions from NFNPA and NFDC were noted.

The following decisions made by the planning sub-committee were ratified to be passed to NFNPA

00124	Angus Cottage, Bartley Road, Woodlands, Southampton, SO40 7GN	2 storey extension; roof alterations; alterations to doors and windows; cladding; 1 no outbuilding.	3. Permission, the proposals were appropriate in relation to the area and neighbouring properties.
00059	Ria House, Ringwood Road, Woodlands, Southampton, SO40 7GX	Change of use to C2 Childrens Care Home Proposal	1. Permission but accept Officers decision
10109	LITTLE TESTWOOD FARM, SALISBURY ROAD, CALMORE, TOTTON SO40 2RW	Development of industrial units with use B1c, B2 and B8 with ancillary trade counter uses; parking; service yards; landscaping; acoustic timber security fence (Amendment to previous permission 18/11691)	5. Accept Officers decision, the original comments re. trees, a turning lane for traffic and noise remain valid.

**Clerk to send comments to NFNPA**

156. **County, National Park & District Matters** – no representatives were available. Richard Taylor NFNPA has sent a written report which will be circulated, noted.

157. **Co-option to Council:** Following interviews the recommendation that Sharon Merrill be co-opted to the Council was agreed. Cllr Merrill joined the Council, signed the Declaration of Acceptance of Office and passed her Register of Interests form to the Clerk. Bank mandate forms to be brought to the next meeting.

**Clerk to send Register of Interests form to NFDC  
RFO to access bank mandate forms**

158. **Matters Arising**

158.i **Woodlands Road flooding**, only 3 responses had been received, the matter is to be referred to HCC Highways, copy to Richard Bairstow and the HCC Flood Team

158ii. **Bin Woodlands Road**, a response is still awaited from NFDC, Clerk to contact Cllrs Tipp and Reilly.

158iii. **Field on corner of A336** NFNPA are progressing this matter.

158iv. **War Memorial**, responses awaited following an item in the Spring edition of Outlook.

**158v. Emergency Plan in response to the Covid 19 outbreak:** it was agreed that the regular monthly meetings of the Parish Council would continue as far as possible, but that if meetings had to be cancelled the following policy would apply:

**Netley Marsh Parish Council** will from 19 March 2020 deal with Parish Council business as follows:

If it is appropriate NMPC monthly meetings will be held as normal – the decision on this will be made by discussion between the Chairman, Vice Chairman (if available) and Clerk.

If it is not appropriate to hold any monthly meeting then the agenda will be circulated as usual with items requiring decisions in bold. Councillors will be asked to respond by the date of the following meeting – that is the agenda will be circulated on the Thursday prior to the normal meeting date, responses must be received from Councillors by the following Wednesday which would be the normal meeting day. The decision will be according to the majority of comments received on that day. The Clerk is authorised to take any relevant action. If in doubt she will discuss with the Chairman.

All such decisions will be listed and circulated with the next agenda and will be confirmed at the next actual meeting of the Parish Council.

It was further agreed that the Annual Parish Meeting would be postponed, hall and speaker and other invitees to be cancelled, A future date, before 1 June (unless emergency legislation allows for a later meeting) will be arranged. This to be an item on the next agenda.

The RFO/Assistant Clerk pointed out that a number of invoices will be due for payment in the next two months, apart from pay and handyman, there will be auditor, grass cutting, HALC/NALC, Insurance renewal, Mole treatment. These were agreed in principle, subject to specific amounts being circulated with the relevant monthly finance lists.

**Clerk to contact invitees**  
**Assistant Clerk to contact hall and speaker.**  
**All Councillors asked to check emails regularly**

**Clerk to contact HCC Highways and Flood team**  
**Clerk to contact Cllrs Tipp and Reilly**

**158.vi Fallen Tree** – Cllr Welbourn and Cllr Cook will deal with this

**158.vii Installation of gate – repair of fence outside hall** – subject to weather this will be dealt with before the end of March.

## **159. Members Report**

159.i Woodlands Community Hall Cllr Shaw reported that the Hall Committee meeting had been cancelled due to the Covid 19 outbreak. There continues to be concern about speeding on Woodlands Road which the Hall Chairman is pursuing. Neighbourhood Watch shares their concern. It is hoped a Speedwatch team may be formed. Wifi is being looked into. Cllr Shaw mentioned that BT are now offering fibre connections to properties in Tatchbury Lane. Cllr Welbourn asked Cllr Shaw to advise the Hall Committee that there appears to be a leak between the porch canopy and the hall building.

159.ii Lease, this is still outstanding, Cllr Puttock was asked to approach his son (a solicitor with one of the relevant firms) with a view to having the matter finalised.

159.iii Power cable, the tree has been pruned and the cables are now free of growth. No cost to NMPC

159.iv Channel by gate – The Handyman has this in hand.

159.v Play area no issues other than moles at present

159.vi Recreation ground and gym equipment – A Creative Play engineer will visit when he is in the area.

159.vii Grass cutting width of cut is 3 metres.

159.viii Tree pruning; this will be dealt with once the ground dries up.

159.ix Zip wire; installation is awaited – date to be confirmed now that schools are to be closed due to the virus but it is weather dependent.

159.x Noticeboards; The board on the roadside outside the community Hall needs to be treated during the summer.

159.xi Tree Survey. Cllr Welbourn will ask for a written report.

159.xii NMPC Forward Plan, items to consider include: development of open space, path around the field, Facilities for new housing development, celebrating the Heritage path, walk leaflets. This to be an item on the agenda once the Covid19 outbreak is over.

159.xiii Field Rent 2021 - 2025 - it was agreed this should be increased to £300.00 per annum from March 2021.

159.ix Items for Outlook: the usual message about ditches to appear in the summer issue.

**Cllr Shaw to advise Hall Committee re leak**

**Cllr Puttock to ask his son for advice on completing the lease**

**Clerk to remind Handyman about the channel near the road gate**

**Clerk to meet Creative Play engineer if possible or contact a Councillor if she is unable**

**Clerk to ask Handyman to treat the noticeboard**

**Cllr Welbourn to request a written report from the Tree Surveyor**

**Clerk to put Forward plan on next appropriate agenda**

**RFO to advise Mr Humby of rent increase**

**Clerk to put usual ditch maintenance message in the Summer Outlook**

160. **Footpaths and Bridleways –**

160.i **Footpath 5:** There appears to be a lack of communication between HCC Rights of Way and the Ranger. It was agreed the Clerk should advise the Ranger that

1. the structure was installed prior to 6 May 2011

2. This is what prompted NMPC to apply for a path modification to make the path a bridleway

3. Evidence had been supplied by NMPC, with the path modification application, from a number of residents who had used the path as a bridleway for many years.

4. There was evidence within NMPC and HCC Rights of Way that the path had been used as a bridleway since at least the early 1980s.

5. Following submission of the path modification application NMPC had been advised that it would be many years before the issue was progressed.

6. Asking for an assurance that the structure having been in place since 2011 this did not give any rights for the structure to remain due to the length of time it had been in situ.

**Clerk to write to the HCC Ranger. It was confirmed that all letters to HCC are copied to Cllr Penman.**

**160.ii Path 166/11/1 - from Bartley Road (west side just after junction with Woodlands Road) to Rossiters Lane) – the footbridge has been obstructed by fencing – first reported to HCC February 2019 and reported at least twice since. Agreed Clerk to log the problem again and write to HCC Rights of Way asking for a response on what it happening.**

161. **Lengthsman**

161.i Cllr Babey had submitted a written report confirming the recent work had been completed, but that in Loperwood had not been checked. Cllr Welbourn confirmed it was done. The work done had led to a deficit in our Lengthsman account and an invoice to clear the amount of £717.74

payable to Wellow Parish Council. Payment agreed. Cllr Babey also reported work is needed on the footpath adj to Derby Cottage. No funds are currently available till the new financial year.

161.ii Cllr Welbourn reported there are still issues outside Tatchbury Hospital and the Priory Unity adjacent to his property and the inspection covers in Loperwood are still not in place, there is a temporary fence and the storm drains are blocked..

**Clerk to contact HCC re inspection covers, the temporary fence and storm drains.  
Clerk to contact Tatchbury Hospital and the Priory (Lyndhurst contact John Ford)re ditches**

162. **Clerks Report noted**, website accessibility is still an issue.

163. **Correspondence** a list of correspondence had been circulated. Matters requiring attention 163 were

NFDC	Removal of telephone boxes	Noted.
Stacey Miller	Grant application request	<b>Regret no grant or form available</b>
HCC Helen Barber	Re FP 5	See 106.i above

Cllr Cook reported he had received an email re. Green Pastures. Notices has been served on the previous owners, but the property has changed hands – the matter is ongoing,

164. 164.i **Financial matters the following cheques were approved for payment and the bank reconciliation noted.**

### Expenditure

Detail	Cheque no	Net	VAT	Gross
J Shadick Bus shelter advance	2100	500.00		500.00
J Shadick	2101	150.00		150.00
H Lawrence	2102	196.44	0.17	196.61
R Cooper	2103	466.56	0.50	467.06
HMRC	2104	55.40		55.40
Wellow Parish Council	2105	717.74		717.74
Outlook Editor	2106	50.00		50.00
	Total uncleared above			2,136.81
	Reconciliation Current Account			
<b>Income</b>	03-Feb	1140.46	per bank	
	unpresented chqs above	2,086.81		
	Earlier Unpresented chqs pr yr	1779.85		
	unpresented credits	2,000.00		
	Current a/c reconciled balance	-776.20		
	Savings ac br forward	<b>37,647.89</b>		

Savings ac income	10.10
Savings Ac withdrawn	
Savings Ac Bal	<b>37,657.99</b>
Total cash at bank	<b>36,931.79</b>

162.ii A Transfer of £2,000.00 Deposit account to current account was agreed.

162.iii the forms to add Cllr Merrill to the bank signatory list to be available at the next meeting.

**RFO to send cheques, arrange transfer and download signatory forms**

**163 Parish Matters**

163.i APM this is to be postponed see 158.v above

163.ii Tea Party/Fun Day – cancelled for this year

163.iii Cllr Cook reported on the Consultative Panel meeting which had highlighted global warming/climate change.

163.iv Cllr Shaw asked if the Parish Council could help isolated residents during the current Covid 19 outbreak. It was agreed to highlight the local Facebook 'Isolation Group' on the NMPC website.

**Clerk to add link to website**

**164. Confidential**

No matters were taken.

There being no further business the Chairman closed the meeting at 9.05pm.

Clerk to the Council to: All Members of the Council

**Next meeting** Wednesday 15 April 2020 at 7.45 pm Woodlands Community Hall

Signed:

date: 15 April 2020