

## **NETLEY MARSH PARISH COUNCIL**

Minutes of the Parish Council meeting held online via Zoom on Wednesday 20 May 2020

**Present:** Cllr Welbourn, (Chairman), Cllr Antrobus (Vice Chairman), Cllr Cook, Cllr Merrill, and Cllr Shaw.

**In attendance:** Cllr Richard Taylor and Cllr Joe Reilly, the Parish Clerk and the RFO/Clerks Assistant:

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181. **Welcome**

Cllr Welbourn welcomed Councillors and Members of the Public to the meeting

182. **Apologies** for absence had been received from Cllr Babey and Cllr Puttock.

183. **Declaration of Interests** – there were none.

184. **Public Participation none**

185. **Approval of minutes of 15 April 2020**

The minutes having been circulated were agreed and will be signed when we next meet face to face.

186. **Planning**

Planning and appeal decisions from NFNPA and NFDC were noted.

The following decisions made by the planning sub-committee were ratified to be passed to NFNPA

Appl no	Address	Proposals	Parish Council Recommendation
00310	Woodview, Bourne Lane, Woodlands, Southampton, SO40 7GT	Replacement conservatory; 1 no new window	3. Permission. The proposals were considered to be an improvement on the existing.
00249	CAMPING SITE, GREEN PASTURES FARM, WHITEMOOR LANE, OWER, SO51 6AJ	Application for a Certificate of Lawful Development for proposed permanent unrestricted use of land for caravan site (sui generis)	Application for a Certificate of Lawful Development – no comment required
10464	Land NORTH OF SALISBURY ROAD TOTTON (A36)	Request for Screening under Regulation 6 of the Town & Country Planning act (Environmental Impact Assessment) (Screening Opinion)	No comment required
10470	PIPPINS LODGE, HILL STREET, CALMORE, NETLEY MARSH SO40 2RX	2 pitched roof dormers to south elevation; one flat roof dormer to north elevation; single-storey side extension to east elevation (Lawful Development Certificate that permission is not required for proposal)	Lawful Development Certificate that permission is not required for proposal
00272	257 Woodlands Road, Woodlands, Southampton, SO40 7GJ	Single storey rear extension; awning to front and side doors; alterations to doors and windows; patio and associated planters; removal of front porch, side extension, attached garden room, pergola and associated roof terrace	3. Permission. The proposals are within policies and are considered an improvement on the existing.

**Clerk to send planning comments.**

187. **County, National Park & District Matters**

187.i Cllr Taylor reported on NFNPA, planning meetings are held online, parishes are able to have input if they wish. The fire risk is high and everyone is asked to be extremely careful in this regard. Noted. Cllr Taylor was asked to raise the subject of car parks remaining shut as many cars are parking on verges, this is both dangerous – with children and dogs exiting the car on to the road, and damages the verge. The Forestry Commission needs to open more car parks. The Clerk will also raise this direct with the Forestry Commission.

### Clerk to contact Forestry Commission.

187.ii Cllr Reilly advised the meeting that NFDC is operating online with planning meetings held via skype..

### 188. Matters Arising

188.i Agree **policies** and risk assessments – the existing policies as they appear on the website were agreed for a further year. The updated risk assessments as circulated were also agreed. The fidelity guarantee element of the insurance was noted.

188.ii **Appointments** – were agreed as follows:

Appointment title	Representative 2019-2020
Parish Flooding Committee	Cllr Mrs B Babey and Cllr L Puttock
Editor Parish Magazine – Outlook	Tina Vine
Citizens Advice Bureau	Cllr J Shaw
New Forest Consultative Committee	Cllr T Cook reserve Cllr Merrill
New Forest District Association of Local Councils	Cllr M Welbourn and Cllr L Puttock
Hampshire Archives Trust	Cllr M Welbourn
New Forest Council of Community Service	Cllr L Puttock
Tree Warden (Parish Warden - Parish Level watching brief)	Cllr M Welbourn and Cllr D Antrobus
Testwood Lakes	Cllr L Puttock and Cllr D Antrobus
Footpaths (2 representatives)	Cllr B Babey and Cllr T Cook
Woodlands Community Hall Committee	Cllr J Shaw
Planning Committee (4)	Cllr D Antrobus, Cllr T Cook, Cllr Merrill and Cllr J Shaw
Lengthsman scheme monitor	Cllr M Welbourn Cllr B Babey
New Forest Transport Forum	Mrs Shareen Barnett
Bartley Village Hall Committee	Cllr B Babey

Cllr Merrill asked about the roles and training. Training will be arranged when lockdown is over, the Clerk was asked to investigate online training. Cllr Shaw offered to assist with planning training.

### Clerk to investigate online training

188iii Bank mandate forms – to await the next physical meeting.

188iv Culvert under farm gate – reported, response awaited.

188v Busketts Lawn enclosure access – potholes – HCC say as these are on the verge HCC is not responsible. Clerk will contact Forestry Commission.

### Clerk to contact Forestry Commission

188vi Footpath 11 Woodlands Road-Bartley – improvements have been made on the Woodlands Road end of the path, though dogs and sheep can be a problem. There is still work to be done at the Bartley end of the path. See also item 190/191 below:

### Clerk to contact HCC RoW team reporting improvements and that work is still required at the Bartley Road end.

### 189. Members Report

189i Woodlands Community Hall Cllr Shaw reported no meetings had been held.

189ii Play area; Recreation ground: gym equipment/training: The Play Inspection Company report is awaited as is the engineers visit to look at the gym equipment. Debbie Game has requested more hours for her fitness training on the recreation ground. Agreed, subject to social distancing and lockdown regulations. No additional charge till September when the Council reserves the right to consider usage and terms.

189iii zip wire Wicksteed are keen to install the equipment, but it is delayed subject to playgrounds being available for use under Covid 19 regulations.

189iv Noticeboards; wood treatment; the board at the Community Hall has been treated. It was agreed to install a notice at the Calmore Hall board saying it is intended to discontinue use of the board unless Council are notified that residents object within 21 days of the dated notice being installed. Only if continued use is requested then the Groundsman will be asked to treat the wood.

189v Tree Survey, the report and any necessary work will be dealt with once lockdown regulations permit.

189vi Items for Outlook – nothing to report as the Summer issue magazine will not be published.

**Clerk to contact Debbie Game**  
**Clerk to put notice on Calmore Hall board**

### 190. Footpaths and Bridleways

191.i Priority list – a letter had been received regarding HCC not being able to complete the work this year and asking if the Parish Council could help. The Lengthsman finance is allocated for other items than Rights of Way, NMPC does not have the resources to carry out all the Rights of Way work. Clerk to contact HCC if they do two, will they help with finance for the Lengthsman to do the others – if so Clerk to sort out with HCC and Lengthsman.

### Clerk to contact HCC RoW Team

191ii Footpath 12 (bridge north of Gamekeeper to Rossiters Lane bridleway. Flooding has washed away the path surface making walking difficult, large dogs adjacent are also a problem. Cllrs were asked to email photographs to the Clerk to assist informing HCC Rights of Way department and Flood team.

### Clerk to contact HCC RoW Team and Flood Team

191iii Footpath 5 is ongoing.

191iv Verge on A36 Loperwood Lane to Golden Gutter Farm where the paved path starts – Cllr Cook reported this is very overgrown and there is considerable foot traffic.

### Clerk to contact HCC Highways.

191. **Lengthsman** – see 188vi, 191i and 191ii above

192. **Clerk/RFO Report noted.**

192i **Future meeting dates:** 2020/21 meetings – the following dates were agreed: Third Wednesday except August (meeting only if essential) and December (2<sup>nd</sup> Wednesday)

2020	2021
18 March	20 Jan
15 April	17 Feb
APM 24 April	17 Mar
20 May	21 Apr
17 June	APM Friday April 16
15 July	19 May
August meeting only if necessary	16 Jun
16 Sept	21 July
21 Oct	August meeting only if necessary
18 Nov	15 Sep

9 December 2nd Wednesday	20 Oct
	17 Nov
	8 December 2nd Wednesday

Meetings will take place 7.15 pm planning followed by the main meeting at 7.45 pm. Or if Virtual meetings 7 pm

193. **Correspondence** a list of correspondence had been circulated. Matters requiring attention were

NFNPA	Consultative Panel	No meetings till September, noted.
Deb Game	Field Use	See 189ii above
NF CAB	Support request	Last years cheque is not cleared, this will be cancelled and reissued.

194. **Financial matters** The following cheques were agreed for payment.

#### 194.i Expenditure

Detail	Cheque no	Net	VAT	Gross
HALC/NALC Subs	2112	583.39		583.39
Gardeners South (grass cutting)	2113	174.62	34.92	209.54
J Shadick	2114	150.00		150.00
H Lawrence	2115	149.86		149.86
R Cooper	2116	180.08		180.08
	Total uncleared above			1,272.87

- a 194ii Transfer of £8,000.00 current account to deposit following receipt of Precept was noted and transfer of £1,000.00 prior to the next meeting was agreed.

194iii To consider the payment of annual subscriptions to: HALC: GIS: SLCC: NFALC: Hants Archive Trust: Information Commissioner/Data Protection, these were agreed.

194vi Archive Trust renewal has risen from £15.00 to £35.00 this was agreed.

194v Approval of Exemption Certificate and AGAR 2019-2020 – completed, circulated agreed and signed.

194vi Audit the travel/time required for the double journey to complete the audit under the current situation was agreed.

195. **Parish Matters** – the offer by Neighbourhood Watch for NMPC to have an item in their newsletter while Outlook is not being published was gratefully received. The Clerk will send an item outlining the current situation re Outlook and giving website and contact information.

196. **Confidential** - No matters were taken.

There being no further business the Chairman closed the meeting at 8.21 pm.

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Clerk to the Council to: All Members of the Council

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**Next meeting** Wednesday 17 June 2020 at 7.45 pm Woodlands Community Hall

Signed:

date: 17 June 2020

