

NETLEY MARSH PARISH COUNCIL

Minutes of the Parish Council meeting held at Woodlands Community Hall on Wednesday 20 November 2019

Present: Cllr Welbourn, (Chairman), Cllr Antrobus (Vice Chairman), Cllr Cook, Cllr Puttock and Cllr Shaw.

In attendance: Sharon Merrill, Cllr Derek Tipp (NFDC) the Parish Clerk and the RFO/Clerks Assistant:

83. **Welcome**

Cllr Welbourn welcomed Councillors and Members of the Public to the meeting

84. Apologies for absence had been received from Cllr Babey, Cllr Penman (HCC) and Richard Taylor (NFNPA)

85. **Declaration of Interests** – There were none.

86. **Public Participation** – no matters were raised.

87. **Approval of minutes of 16 October 2019**

The minutes having been circulated were agreed and signed by the Chairman.

88. **Planning**

88.i Planning and appeal decisions from NFNPA and NFDC were noted.

88.ii The following decisions made by the planning sub-committee were ratified to be passed to NFNPA

00825	The Nook, Fletchwood Lane, Totton, Southampton, SO40 7DZ	5 no. new rooflights; 3 no sun pipes; new porch; alterations to fenestration; removal of existing porch	3. Permission, the proposals were acceptable and presented no issues in relation to neighbouring properties
00818	Chestnut Plantation, Loperwood, Tatchbury Mount, Calmore, Southampton, SO40 2RN	Application to vary condition 2 of planning permission reference 18/00361 for Replacement dwelling; garage with home office/workshop; hardstanding; associated landscaping (Demolition of existing dwelling and outbuildings) to allow minor material amendment	3. Permission, the variations were considered acceptable. However, the Parish Council it was disappointed to note that good screening had been in place at the time of the original application and much of this, including an old rhododendron hedge has now been removed which is a matter of regret.
00793	Cosy Cot, Fletchwood Lane, Totton, Southampton, SO40 7DZ	Outbuilding	3. Permission, though the height of the roof was noted and it is recommended that a condition be imposed relating to there being no habitable accommodation.
00745	Purlins, 159 Woodlands Road, Woodlands, Southampton, SO40 7GL	Single storey extension	No comment can be made until full information on floor space is available. The Clerk to ask NFNPA if NMPC can comment after the 11 December meeting.
00816	BROADBRIDGE FARM, ROSSITERS LANE, WOODLANDS, SOUTHAMPTON, SO40 7HX	Two storey rear extension; single storey side extensions; render; addition of tile hanging; alterations to fenestration (Demolition of 3no. existing single storey extensions) (Application for Non Material Amendment to planning permission 19/00154)	We are not required to comment. Amendment is to:- Noted.

The above comments were approved for the Clerk to send to NFNPA

88.iii Green Pastures Caravan Park: It was noted that the site is for sale and concern was expressed that the sale particulars appear to suggest that the site can be used in the off season – October – March, this would appear to be contrary to the permissions granted for the site. This will be an item on the December agenda.

89. **County, National Park & District Matters**

89.i Cllr Penman reported on HCC matters. Cllr Penman had sent an email report, mainly about Flooding in the Tatchbury/Loperwood area, which was noted.

9.11 Cllr Tipp advised the meeting that Neighbourhood Watch are progressing with the refurbishment of the phone box on Woodlands Road. NFDC were holding a meeting on upgrading IT systems, the expenditure is considerable but essential to ensure systems are fit for current and future use. Cllr Tipp had been approached by Patrick Trant of Fletchwood concerning plans to erect commoners dwellings and a solar farm on land at Great Fletchwood Farm. The Leisure Centre issue continues and four bids to run the centres are expected in the spring. Nothing further is known about plans for the A326.

90. **Matters Arising**

90.i **War Memorial:** Cllr Welbourn commented that the Remembrance Day service had been very well attended and the Clerk was asked to write to Ian Sims congratulating the Scouts etc. on their input. It was suggested that consideration should be given to adding to the War Memorial the names of residents of the Parish who had given their lives in wars since World War II. This was agreed in principle and the Clerk was asked to make enquiries of the War Memorial Trust, the British Legion and if the idea is agreed in due course the NM History Society and to put an item in Outlook to gather names. This will be an item on the next agenda.

Clerk to contact: War Memorial Trust, British Legion and the History Society and prepare an article for Outlook.

90.ii **Website accessibility** Cllr Shaw had been unable to get further information. It was agreed the Clerk would contact the Dyslexic Society and SLCC/HALC to try to get further information and possibly enrol for a webinar with SLCC

Clerk to contact Dyslexic Society, SLCC and HALC

90.iii **Play area signage** Cllr Cook had been able to provide information on a supplier and the Clerk will get quotes once the zip wire is in place as signage may be required for that.

Clerk to contact Arco.co.uk/signs and Greenham.com/Safety-Signs

90.iv **Waste bin** The Chairman has this in hand but is waiting for the ground to dry out.

90.iv **Tree Survey** had been carried out, sympathetic pruning to improve the shape of the trees but there are no safety issues, the trees are not old and are in good condition, no immediate action is necessary for safety reasons. The Pruning was agreed to be carried out in the spring, this to be an item on the March agenda.

90.v **Health and Safety policy;** As there are fewer than 5 employees and formal policy is not required. However, it was agreed that the Clerk should have training in risk assessment and basic H&S issues. HALC offer this from time to time and the Clerk will book it when it is made available again.

Clerk to check course availability

90.vi **Moles** The Clerk had contacted the contractor. He will quote for dealing with the current problem, an annual contract would be £480.00 which would give monthly visits to deal with the moles. The invoice for the original work, £540.00 had now been received. It was agreed that once the current situation is dealt with the annual contract will be taken up.

91. **Members Report**

91.i **Woodlands Community Hall** Cllr Shaw had been unable to attend the Hall meeting and would report back once she received the minutes.

91.ii **Play area** a fence rail had fallen. The Groundsman reported some of the posts are rotten. It was agreed the Chairman would get a quote for replacing the fence posts with metal or concrete posts.

Chairman to get quotes

91.iii **Outdoor gym and training** this will be an item on the March Agenda

91.iv **Zip Wire** The Clerk reported the order is in she is awaiting contact from the installation team, it is hoped this may be able to be done during the February half term.

91.v **Outlook** Items for the spring edition include the War Memorial, zip wire and Neighbourhood Watch phone box. Cllr Shaw reported that the current delivery arrangements are unsustainable without more volunteers. She will draft something for Outlook and this will also be sent to the WI and the Garden Club.

92. 92.i **Footpaths and Bridleways** Footpath 5, Cllr Cook had taken some photographs and these had been send to the Rights of Way team.

92.ii The **cutting programme** for paths in the parish will be an item on the next agenda.

93. **Lengthsman**

93.i it is hoped Cllr Babey will have met the Lengthsman and will submit a report for the December meeting.

93.ii Flooding – Cllr Penman is pursuing this and progress is being made particularly at the area at the junction of Tatchbury Lane and the A336.

94. **Clerks Report** Noted. The Clerk reported she had been in touch with various people about a bin near the phone box/forest entrance on Woodlands Road. This depends on the area being on a bin emptying round, and information on this is awaited. Costs will be in the region of £400. It was suggested that the Forestry Commission be asked to consider installing this.

Clerk to pursue this with NFDC and the Forestry Commission

95. **Correspondence** a list of correspondence had been circulated. Matters requiring attention were

Richard Hewitt	Moles	See 90.vi above
NFDC	Polling station review	Noted
The Gardeners	Re grass cutting	Noted
NFNPA	HR&PP update	Noted
NFDC	Carol Service	Noted
HCC	Re FP5	See 92.i above
Laura Wyatt	Re Barker Mills	Noted, but Council meeting are open
Anthony Woodcock	Highways concerns	Noted, Clerk to reply and refer to HCC Highways

96. **Financial matters**

96.i The following expenditure was approved for payment.

Expenditure

Detail	Cheque no	Net	VAT	Gross
Gardeners (South) Dovey Grasscut	2076 cleared	83.07	16.61	99.68
Broxap	2077 cleared	179.95	35.99	215.94
NFDC GIS subscription	2078	125.00		125.00
J Shadick	2079	150.00		150.00
Information Comm Data Protection	2080	40.00		40.00
H Lawrence	2080	171.37	0.55	171.92
R Cooper	2081		96.23	

		733.40		829.63
Bracken Pest Control (moles)	2033 - see Apr chq list	540.00		540.00
	Total uncleared above			1,856.55
Income:	Lloyds Current Ac since 1 Apr	154.54		
	Lloyds Deposit Account	2.84		

96.ii **Transfer** of £1000.00 from the deposit to the current account was agreed.

96.iii **Precept**, the budget had been circulated and a 5% increase was agreed for 2020-21 giving precept income of £19080.00, a band D value of £23.39 and an anticipated balance at 31 March 2021 in the region of £7,000.00.

96.iv **Exercise classes** on the Recreation Ground, it was agreed the £20/month fee is inclusive of VAT.

96.v **Accounts to archives** it was agreed that for items older than 6 years, only the annual return and governance statement should be archived, other papers can be destroyed.

97. Parish Matters

97.i **Cllr Antrobus** had been approached about having a path round the edge of the field for those wishing to exercise as the ground as it is too boggy in winter. The Pre-School will be asked for their view and this will be an item on the January agenda.

Clerk to contact Pre-school

97.ii **Cllr Cook** asked about Consultative Panel meeting dates, the Clerk will check that the Panel administrators have his contact.

Clerk to contact NFNPA

97.iii **Cllr Shaw** noted Neighbourhood Watch and the PCSO were to attend the December meeting regarding vegetation cutting

98. **Confidential** - 'That in view of the special/Confidential nature of the business to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw'

New arrangements for the payment of the phone/broadband rate to be shared between the Clerk and RFO were agreed. It was also agreed that both the Clerk and RFO should be members of SLCC.

There being no further business the Chairman closed the meeting at 9.15 pm.

Clerk to the Council to: All Members of the Council

Next meeting Wednesday 11 December 2019 at 7.45 pm Woodlands Community Hall

Signed:

date: 11 December 2019