

## **NETLEY MARSH PARISH COUNCIL**

Minutes of the Parish Council meeting held at St Matthews Church Hall, Netley Marsh on 21 July 2021

**Present:** Cllr Welbourn, (Chairman), , Cllr Cook and Cllr Merril.

**In attendance:** Cllr Penman and Cllr Tipp, the Parish Clerk and the RFO/Clerks Assistant:

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46. **Welcome**

Cllr Welbourn welcomed Councillors to the meeting

47. **Apologies** for absence had been received from Cllr Antrobus, Cllr Babey, Cllr Puttock, Cllr Shaw, Cllr Reilly and Richard Taylor.

48. **Declaration of Interests** – there were none.

49. **Public Participation** - none

50. **Approval of minutes of Annual Council Meeting and the monthly Parish Council Meeting both held on 5 May 2021, and the notes of the information meeting held on 23 June 2021**

The minutes and notes having been circulated were agreed and were signed by the Chairman. The Clerks actions on the recommendations made at the June meeting were approved.

51. **Planning**

Planning and appeal decisions from NFNPA and NFDC were noted.

51.i The following decisions made by the planning sub-committee were ratified to be passed to NFNPA

Appl no	Address	Proposals	Parish Council Recommendation
00624	Trees, Tatchbury Lane, Winsor, Southampton, SO40 2HA	Application for a Certificate of Lawful Development for existing use of the building known as Woodlands Retreat as a self-contained holiday let (Use Class C3)	5. NMPC has no evidence and will accept officers decision. However, they wish NFNPA to be aware that other buildings on the property are also holiday lets – NMPC queries whether they need planning permission for these?
00611	Langford Farm, Paradise Lane, Woodlands, Southampton, SO40 7GS	Application to remove condition 1 of planning permission 17/00627 to allow use of menage to same extent as the rest of the holding as an equestrian centre	4. Refuse. It is felt that the proposals would be likely to lead to increased traffic on this very narrow and restricted lane.
10997	Land North Of, Salisbury Road, Calmore, Netley Marsh SO40 2RQ	RE-CONSULTATION Outline planning application with all matters reserved, except means of access to the highway network (junction arrangements) and associated highway improvements, for the demolition of existing buildings and the residential (C3) development of the site with up to 280 dwellings, Alternative Natural Recreational Greenspace, informal and formal open space, together with associated drainage, utilities and all other associated and necessary infrastructure	NO FURTHER COMMENTS SUBMITTED
00526	11 The Copse, Bourne Lane, Woodlands, Southampton, SO40 7GU	Conservatory; decking	3. Permission.

**Clerk to send comments to NFNPA**

51.ii **Bargate Homes** it was agreed to hold a zoom meeting at 7pm on Monday 2 August.

52. **County, National Park & District Matters**

52.i **Cllr Penman** reported on HCC matters including Totton North development consultation, direct bus services to Southampton General Hospital, mobility exit for platform 2 at Totton

Station. Cllr Penman also reported that queries from residents must be reported direct to HCC and a reference number obtained. Councillors can then follow up on the reference number. Tatchbury Lane drainage is question in point and the Clerk was asked to get the reference number from HCC and report this to Cllr Penman.

**Clerk to contact HCC**

52.ii **Richard Taylor** had submitted a report from NFNPA which has been circulated by email. There were links to three consultations:

Partnership Plan 2021-2026 - New Forest National Park Authority ([newforestnpa.gov.uk](http://newforestnpa.gov.uk))

Waterside Strategy Consultation (closes 29th August). This can be found at:-

Farming in protected Landscapes which offers grant aid to farmers.

New Forest LCWIP awaits feedback from HCC.

52.iii **Cllr Tipp NFDC** advised the meeting that the main roads in the North Totton development area will be adopted, but some cul de sacs will not and management companies will be set up to deal with those. The Freeport proposals are progressing, there is concern about '... undeveloped land on the Waterside in the business plan.

53. **Matters Arising**

53.i **Ringwood Road and weight limit proposal** awaiting the HCC Survey, Cllr Penman will chase this up.

53.ii **Scarecrow Festival update** two resident replies and an email from one local pub had been received. It was agreed to go ahead with the event on a pilot basis, There will be one general class. It is vital to get the schools, local groups involved. Cllr Welbourn will ask his daughter to design a poster, this to be circulated prior to schools returning in September. Both pubs will be asked to be involved – perhaps by issuing maps - and to suggest how else they see their input. Prizes must be sought. Cllr Merrill and Cllr Shaw will assist the Clerk.

53.iii **Hall wi-fi** and dongle options – it was agreed that NMPC would help with costs of installing and maintaining a wi-fi link at the Community Hall. Consideration may also be given to something similar at Bartley Village Hall if their committee wish. Clerk will look at Powers for this expenditure and contact the Community Hall Chairman stressing the importance NMPC put on this. It may be that technical advice on the best way forward is needed. Clerk to contact Community Hall Committee.

**53.iv Woodlands Road** – update on building and flooding issues, there is an item on the enforcement list suggested a retrospective application. Noted.

**53.v SIDS** – it was agreed that on a small council, manpower to sort out sites which comply with the relevant rules and measurements is a problem. It was agreed, Woodlands Road, Ringwood Road, Loperwood and Salisbury Road sites should be considered. It was therefore agreed to ask Kevin Bennett, Mint Gardens Ltd to look at this when doing the next round of the parish with Cllr Babey – funding would be from NMPC funds not the Lengthsman account. Clerk to liaise with and forward regulations to, Mr Bennett.

**Clerk to liaise with Cllrs Merrill, Shaw and Welbourn, circulate posters and be in touch with the two pubs.**

**Clerk to contact Hall committee re wifi.**

**Clerk to liaise with and forward regulations to, Mr Bennett.**

54. **A326 upgrades** – the link to the consultation had been circulated. A ICetter had been received from a resident with concerns about crossing the A326 near the Goodies roundabout. This is a real safety concern and the Clerk will contact HCC Highways.

**Clerk to contact HCC Highways**

55. **To consider Press & Media policy and Equality and Diversity Policy** – draft policies as circulated were agreed. The Clerk will put these on the website.

**Clerk to put policies on website.**

56. **To accept reason for absence from Cllr Puttock for the last 6 months** – Cllr Puttock is unwell, agreed.
57. **Moles and future contractor** the Assistant Clerk will research potential contractors.
58. **Future meetings after relaxation of Covid-19 restrictions.** It was agreed that the Council would prefer to return to Netley Marsh Community Hall. However, it is essential that risk assessment and cleaning regime are clarified before this can happen. In the meantime, despite difficulties with hearing, it was agreed to meet at St Matthews Church Hall. Clerk to clarify arrangements with both halls.
- Clerk to contact NM Community hall re cleaning and risk assessment at the hall.  
Clerk to contact St Matthews Church hall and book for September and clarify availability following that.**
59. **Members Report**
- 59.i **Community Hall:** no report
- 59.ii **Play area and Recreation Ground:** Creative Play attended and dealt with various outstanding matter on their equipment. There are still some items outstanding on the annual play area inspection report which the Groundsman will deal with.
- Zip wire** there are problems with the mound further information from Wickstead is awaited.
- 59.iii **Groundsman** – Play area Inspection course booked for November, awaiting clarification on whether this will just be a refresher or a new course. There are concerns about gaps in the duties which need to be carried out. The Clerk is following this up on a regular basis.
- 59.iv **Noticeboards and seats;** wood treatment – this is presently outstanding and is essential, the Groundsman has been advised.
- 59.v **Tree works and fencing:** Mr Witney, **New Forest Tree Services** will carry out the sympathetic pollarding work previously agreed during the school holidays. He will be asked to provide a written tree survey report on all trees at the recreation ground.
- A fencing quote from Jake Wilson, **Brookwood Fencing** for £790.00 to replace the fencing between the north corner of the hall and the domestic fencing by the cottage adjacent to the car park and to install a catch to hold the main road gate open when necessary was agreed. Chairman will liaise with the contractors.
- 59.vi **Outlook & distribution** this had worked for the Summer issue. For the future, Jacquie Shaw is happy to organise the distribution to deliverers, the Clerk will deal with the admin.
60. **Footpaths and Bridleways**
- 60.i **Footpath 5** is ongoing but is overgrown in places. Clerk to contact HCC Footpath officer.
- 60.ii **Footpath 12** is ongoing and the property is for sale, this is a concern, Clerk to contact HCC Helen Barber.
- 60.iii **verges Salisbury Road** these are very overgrown and forcing pedestrians into the road. Clerk to contact HCC Highways.
- Clerk to contact HCC  
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Clerk to contact Highways.**
61. **Lengthsman** The weed treatment of the car park at the Community Hall will be done during the school holidays, following which the Groundsman will be asked to clear the weeds, buying a rake if necessary. There was concern about the growth on the vacant plot adjacent to the Community Hall which is encroaching the footway and highway, Clerk to contact HCC Highways.
- Clerk to liaise with Lengthsman  
Clerk to liaise with Groundsman  
Clerk to contact HCC Highways**
62. **Clerks Report,** finance items noted. Clerk attending a GDPR course at a cost of £30.00 to be shared 50/50 with Brockenhurst PC was agreed.
- Clerk to book GDPR course.**

63. **Correspondence** a list of correspondence had been circulated. Matters requiring attention were

A resident	Platinum Jubilee	Plans for a party at the hall and recreation ground were fully supported, the recreation ground to be available at no cost, the resident will need to contact the hall about their charges. Clerk to liaise with resident and hall chairman.
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64. **Financial matters**

**The following payments were approved for authorisation.**

**Expenditure**

Detail	Cheque no		VAT	Gross
Gardeners South inv 2331	Online	183.38	36.68	220.06
J Shadick	Online	150.00		150.00
H Lawrence	Online	347.31	0.41	347.72
R Cooper	Online	163.72		163.72
TLC website monthly fee	Online	15.00		15.00
Bracken Pest Control	Online	265.00		265.00
Play Inspection	Online	125.00	25.00	150.00
J Murray - audit	Online	170.00		170.00
Creative Play	Online	395.00	79.00	474.00
	Total uncleared above			1,955.50

**The transfer of £2000.00 from Deposit to Current Account in June was authorised.**

**The transfer of £2000.00 from Deposit to Current Account in July was agreed.**

**Vice Chairman had confirmed by email that the bank reconciliation had been checked to 30 June 2021.**

65. **Parish Matters**

**Hill Street/North Totton** – consultations are due to commence shortly.

**Councilor's items** there were none

66. **Confidential** - No matters were taken.

There being no further business the Chairman closed the meeting at 9.25pm.

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Clerk to the Council                      to: All Members of the Council

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**Next meeting** Wednesday 15 September 2021 at 7.45pm St Matthews Church Hall

Signed:

date: 15 September 2021