

NETLEY MARSH PARISH COUNCIL

Minutes of the Parish Council meeting held at Netley Marsh Community Hall, on 18 September 2024

Present: Cllr Welbourn, (Chairman), Cllr Haysom, Cllr Johnstone, Cllr Merrill and Cllr Shaw.

In attendance: Cllr Penman, Cllr Tipp, 4 members of the public, the Parish Clerk and the RFO/Clerks Assistant:

84. **Welcome**

Cllr Welbourn welcomed Councillors and Members of the Public to the meeting

85. Apologies for absence had been received from Cllr Cook and Cllr Reilly

86. **Public Participation** – Two residents reported they were very unhappy with the colour of the new entrance gates. Noted. One resident reported concern that children living in the top part of Woodlands Road had their bus passes withdrawn and were expected to cross the road at the Goodies Roundabout which was considered to be unacceptable. The underpass at Ashurst Bridge is also a cause of concern. Cllr Penman made a note to look into this. Agreed this to be an item on the next agenda.

87.. **Declaration of Interests** there were none

88. **Approval of minutes of 17 July 2024**

The minutes having been circulated were agreed and were signed by the Chairman.

89. **Planning**

Planning and appeal decisions from NFNPA and NFDC were noted.

The following decisions were for forwarding by the Clerk to NFNPA/NFDC as necessary.

Appl no	Address	Proposals	Parish Council Recommendation
00894L DCP	Roselea, Alpine Road, Ashurst, Southampton, SO40 7AN	Application for a Certificate of Lawful Development for single-storey rear extension; window & door alterations; chimney removal	Lawful Development Certificate NO COMMENT REQUIRED
01013	410, Woodlands Road, Woodlands, Southampton, So40 7ga	Rear extension; render and porch	3. Permission, subject to the proposals being in accordance with the 30% rule.
00720	Arnewood House, Ringwood Road, Woodlands, Southampton, So40 7gx	2no. flats; offices; one and two storey extensions; garage block; covered bike storage; bin store; entrance gate; fence; hard & soft landscaping; demolition 1 no. Outbuilding	5. Accept officer decision. There were three main concerns – 1. About the vehicle access – essential that there is only the one access on the north east of the building. 2. The size of the proposed garage. 3. That the proposals do not conform to policies.
00706	Greenways, The Crescent, Ashurst, Southampton, SO40 7AQ	Garage with home gym and office space (demolition of existing garage building)	3. Permission subject to a condition being imposed, due to the eaves height, that there should be no habitable

			accommodation. The proposed building will not be visible from the road.
00741	Mead House, Bartley Road, Woodlands, Southampton, SO40 7GN	Single-storey side extension	The opportunity had been given to re-consider this application. However, Parish briefing is still not available, Clerk to try to get further information
	The following applications had	been decided in the summer	break
00821L DCE	Land South of A336 Ringwood Road, Ringwood Road, Netley Marsh, Southampton, SO40 7GY	Application for a Certificate of Lawful Development for Existing use of land for parking and storage of motor vehicles (Use Class B8)	No Evidence
00829	Forest View, Ringwood Road, Woodlands, Southampton, SO40 7GY	Single-storey extension (demolition of existing); alterations to doors and windows	3. Permission

Clerk to send comments to NFNPA/NFDC and to ask for parish briefing on application 00741.

90. **County, National Park & District Matters**

90.i Cllr Penman expanded on a written report on HCC matters. Which he circulated. See report included in minute book. A member of the public asked why Ringwood Road had been closed overnight, but not all repairs were completed.

90.ii Cllr Tipp advised the meeting that; some money for small grants is still available Weeds and debris in gutters is a mixed responsibility HCC/NFDC, clarification would be helpful. Wheelie bins will be introduced, for this area probably in early 2026. Under new planning regulations fees will double, the consultation on this is online and closed by the end of September. The Rural Prosperity Fund is now used up. The Brilliant Business Awards is an excellent scheme, see New Forest Business Partnership website. The Government has increased the required house building numbers for New Forest to 1450, treble the previous number. Cllr Johnstone asked about funding for drainage schemes. The Clerk asked if there was any update on proposals for Milvina Close. There is not. Noted.

91. **Matters Arising**

91.i Ringwood Road and pedestrian crossing update. A meeting with HCC and other interested parties is being arranged, date to be confirmed. Noted.

91.ii Speedwatch update nothing to report at present. Noted. Members of the public stated they would support a speed camera, other speed signage or 30mph signage on the road surface or road calming. Noted.

91.iii Woodlands Rd dog waste bin Including purchase and contract costs, reply awaited from Forestry England, noted. Forestry England declined to provide the Clerk with the name and email address of the person dealing with the issued. It was felt this was unacceptable.

91.iv High speed broadband, reply from HCC still awaited. The issue of sharing of infrastructure is a major problem. It was agreed to write to Sir Julian Lewis MP regarding this issue.

91.v A326 North Improvement nothing further to report, noted.

Clerk to follow up Forestry England

Clerk to contact MP re. broadband

92. **Members Report**

92.i Woodlands Community Hall

The Chairman and Clerk had attended the committee meeting held 9th September:

Lighting work, poles erected, light fittings will be installed by the end of the month.

Gate work new entrance gates are installed, awaiting signage. Once that is installed the lower gate will remain open except in exceptional circumstances. The upper gate will then be closed and locked. The gate key will be in the key safe which is now installed at the Hall. Height restriction signage to be purchased and installed.

Other gate signage to read:

Car Park reserved for users of this
site

No dogs allowed

No overnight parking

Field gate old metal gate to be fixed and wooden gate removed. This work will take place at the beginning of October. Key for this gate also to be stored in the key safe.

Path/ramp, small hall access, the ramp is complete, railing awaited once concrete is stable.

Picnic benches, 3 benches will be installed on a concrete base, near the play area fence. £2000.00 to be included in the 2025-26 budget for this project.

Clerk to order signs

RFO to include in budget

92.ii Play area, gym and recreation field Play area/gym all in good order.

Recreation field – Five of the fruit trees have died, noted. Someone has put up a rope/tyre swing on one of the trees at the top of the field. Groundsman will be asked to remove this. The path needs weed killer treatment. The contractor has been asked for a quote for one off treatment and for a maintenance contract. Item for the next agenda. Moles are again in evidence.

Clerk to contact Groundsman

Clerk to contact grass contractor

Clerk to contact mole contractor

92.iii Play area including play area annual report. Most work is now completed.

92.iv Benches, hedges, fencing and noticeboards Bench report noted, Groundsman to put repairs in hand. Fence work is in hand. Hedges have been cut by the grass contractor.

Clerk to contact Groundsman.

92.v NFNPA conservation review – awaiting update from NFNPA. Noted.

92.vi Report from Consultative panel meeting held 5th September, Cllr Merrill had circulated a report, a copy of which is in the minute book..

93. To consider items for the **Winter Outlook** – Broadband survey (subject to response from HCC). Solar Champion, Cllr Johnstone will prepare an item. Cllr Cook will be asked to prepare a Council report including the conservation area review.

Clerk to prepare copy and contact Cllr Cook

94. **Footpaths and Bridleways** Southampton Ramblers have pointed out that Footpath 5 is overgrown, noted.
95. **Lengthsman** Car Park has been weedkilled. The winter list needs updating to include Priestlands Close grips and the Lengthsman asked to action it. A summer list needs to be created using information from Former Cllr Babey and to include clearing the Tatchbury/Whitemoor Lane crossroads area. Clerk to forward Lengthsman scheme details and lists to Councillors.

Clerk to create/amend lists as necessary and contact the Lengthsman.
Clerk to circulate information to Councillors

96. **Groundsman** Clerk to liaise with Groundsman and ask him to complete work on the benches, remove dead tree and debris from tree being pruned by SSE, repair garage guttering, remove rope/tyre – it is hoped much of this may be done prior to 30 September.

Clerk to liaise with Groundsman

97. **Clerks Report**, noted. Councillors to advise Clerk and RFO of any ideas for future projects so that a list can be made and appropriate budget figures can be established.
98. **Correspondence** a list of correspondence had been circulated. Matters requiring attention were

HCC	LCWIP Consultation	Individuals can access and respond to this online.
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99. To consider the following **Policies and Terms of Reference**
- 99.i Document Retention Policy – existing policy agreed, no change.
 - 99.ii Terms of Reference Resilience working group – copy as circulated agreed
 - 99.iii Complaints procedure – existing policy agreed, no change.
 - 99.iv Publication Scheme– existing policy agreed, charge clarified as 10p per A4 side, black/white.
100. To consider new and amended contracts from **TLC** for website, management of domain name and email services, accepted and agreed.

Clerk to sign and return contracts

101. **Financial matters**

Expenditure the following payments were agreed

Detail	Details	Net	VAT	Gross
TLC Inv web maint 15	Online	15.00		15.00
Marcus Burt Groundsman	Online	527.50		527.50

Gardeners South Aug grass	Online	929.00	185.80	1,114.80
H Lawrence	Online	340.75	4.92	345.67
R Cooper	Online	141.38		141.38
HMRC -216.60 + 241.60	Online	458.20		458.20
Woodlands Comm Hall - cooption mtgs	Online	24.00		24.00
	Total uncleared above			2,626.55

101.i September online payments as listed above were agreed.

101.ii To consider situation re. transfer from **High Interest Ac** – Clerk to query procedures with Lloyds Bank.

101.iii It was confirmed that **Cllr Johnstone** is now on the bank signature list

101.iv The order for a **Remembrance Day Wreath** and donation of £50.00 to RBL was agreed.

101.v Budget – three year plan, it was noted that with the gate and other expenditure at the hall, reserves are now considerably lower than previous years. Ensuring major items are realistically budget for will be essential in future years. Any major items which Councillors would like the Council to consider need to be listed, costed and included in future budget figures.

101.vi Conclusion of External Audit, this had been received 16 September. The comment in section 2 was considered unjustified as the Council does not administer any Trust Funds. The comment in section 3 regarding a letter of engagement – RFO asked to ensure this is dealt with prior to the next audit. It was noted that the independence of the internal auditor is considered and minuted annually in May.

RFO to Contact Lloyds Bank

RFO to order wreath

Councillors to advise Clerk and RFO of projects they would like to be considered for inclusion in a future plans list.

RFO to advise BDO of the last point.

102. Co-option of one councillor, following interviews, Proposed Cllr Shaw, seconded Cllr Johnston and agreed to co-opt Mr Chris Smith.

Clerk to contact both candidates

102. Parish Matters

102.i Cllr Wellbourn reported the drain cover outside Scatterbrook Farm has still not been repaired. Agreed Cllr Welbourn will send a photo to the Clerk who will report this as an emergency as it is dangerous.

102.ii Cllr Johnstone asked about the date for the meeting re. A326/A336, date not agreed as yet.

102.iii Cllr Haysom asked what action might be taken to ensure no repeat of the horse driven over the cattle grid on Woodlands Road during the recent 'horse and trap' drive. Clerk to liaise with other authorities who are trying to establish procedures to deal with this.

Clerk to report drain cover

Clerk to liaise with other authorities re. 'horse and trap' drives

104. Confidential

In view of the special/Confidential nature of the business to be transacted, it was advisable in the public interest that the press and public be temporarily excluded in accordance with the 'The Public Bodies (Admission to Meetings) Act 1960', and they were instructed to withdraw'

Recruitment: arrangements for recruitment of a new Clerk and Groundsman were discussed and agreed.

There being no further business the Chairman closed the meeting at 10.10 pm.

Clerk to the Council to: All Members of the Council

Next meeting Wednesday 16 October 2024 at 7.00 pm Woodlands Community Hall

Signed:

date: 16 October 2024

